

St Oswald's Croxley Green- Risk Assessment for Holy Communion Services Summer 2021

This Risk Assessment has been produced in view of the easing of legal restrictions from 19th July onwards but bearing in mind continuing contingencies and concerns arising from the Covid-19 pandemic. It is intended to cover arrangements for public worship in August and early September 2021 and should be read in conjunction with the original Risk Assessment for St Oswald's produced in July 2020 and the current guidance provided by the Church of England (www.churchofengland.org/resources/coronavirus-covid-19-guidance#na). As will hopefully be obvious, provision is to be made for different levels of confidence in attending worship, although care will always be taken to minimise risk. The practices outlined below will be held under constant review in the light of experience and necessary changes made. This Risk Assessment is based on the template provided by the Church of England.

In summary it is proposed that:

- *services of Holy Communion at 10am on Sunday and 11am on Wednesday should continue to take place*
- *weather permitting, the 10am Sunday service will take place outside, with worshippers bringing their own seating or using chairs from church and unaccompanied singing allowed*
- *the 8am service of Holy Communion on Sunday should be resumed*
- *sanitiser will continue to be available at entrance and worshippers encouraged to bring their own, single use service sheets provided, the church kept well ventilated during services and the sacrament distributed to worshippers in their places*
- *the current booking system will be suspended but stewards will be asked to take an informal register of attendees, phone numbers and a tick to indicate consent and the Test and Trace QR code will continue to be displayed*
- *communion will continue to be in one kind only*
- *in the absence of advance knowledge of numbers with suspension of booking system, having donned a mask and observing hand hygiene, at a suitable juncture the celebrant will count out wafers into ciborium which will then be closed until distribution*
- *worshippers will be asked not to move around or touch one another during the sharing of the Peace but to continue the current practice of nodding, waving etc.*
- *at the distribution of communion, inside or outside, the celebrant will don a mask and gel hands*
- *at the 8am Sunday and 11am Wednesday services, worshippers will be expected to continue to keep socially distanced, using the designated pew ends and wearing masks*
- *if weather is inclement and the 10am Sunday service takes place inside church, there will be no singing but mask wearing will be optional; alternate pews (other than those used at 8am) will be used to enable distribution but otherwise seating will be at worshippers' discretion and social distancing within pews will not be required.*
- *There will be no physical collection and stewards will be arranged to supervise the congregation at each service*

Church: St Oswald's Croxley Green	Assessor's name: Rev. Robert Riley-Braleley	Date completed: 3 rd August 2021	Review date: Ongoing
Event or service this assessment relates to:		Services of Holy Communion	

Risk	Controls	Additional information	Action by whom?	Completed – date and name
Aerosol or droplet transmission of Covid-19	Inside services ventilated by open windows and doors. Outside services reduce risk of transmission.		RRB, Stewards	Ongoing
	Worshippers will be asked to wear a face mask at 8am Sunday and 11am Wednesday services. Singing will only take place outside.		RRB	Ongoing
	Existing distancing arrangements (opposite ends of alternate pews) will continue at 8am Sunday and 11am Wednesday services. If 10am Sunday service is inside, alternate pews will be used.		RRB, Stewards	Ongoing
Surface transmission of Covid-19	Sanitiser provided at entrance and worshippers encouraged to bring their own		RRB	Ongoing
	Doors left open.		RRB, Stewards	Ongoing
	Good hygiene and cleaning of the building. Pews used at 8am to be cleaned after service.		Stewards, RRB, TB	Ongoing
	Single use service sheets provided and placed in pews at 8am Sunday and 11am Wednesday services. Sanitiser provided prior to picking up sheets at 10am service.		RRB	Ongoing

Risk	Controls	Additional information	Action by whom?	Completed – date and name
	Where there are toilet facilities, ensure an adequate supply of soap and disposable hand towels, and a bin for towels, are available.		RRB, TB	Ongoing
	Ensure all waste receptacles have disposable liners (e.g. polythene bin bags) to reduce the risk to those responsible for removing them.		RRB, TB	Ongoing
Visitors are unclear on requirements for attending church or visiting the building for other purposes, or anxious about attending.	NHS Track and Trace QR code displayed and T&T forms available.		RRB	Completed
	Information provided to worshippers via Churchsuite emailing. Website and A Church Near You details updated.		RRB	
	Provide welcoming notices that outline safety measures.		RRB	
Cleaning the church after known exposure to someone with Coronavirus symptoms	Church building to be closed for 48 hours with no access permitted.		RRB	N/A
	If the building has been quarantined for 48 hours, then carry out cleaning as per the normal advice on cleaning.		RRB, TB	N/A